

Frequently Asked Questions (update)



Supply of work for remote learning- Information for parents and students

Please note that some changes have been made to this document for Term 3.

What kind of work will be set?

Teachers will aim to provide the same learning opportunities to all students, regardless of their internet and technology access at home.

- VCE, VCAL and VET classes will run to the usual timetable.
- The college will run an altered timetable for all student in Prep- Year 10.

P-4

When	9.00	9.45	10.15	10.30	11.30	12.00	1.00	2.00
What	Literacy/ English Reading	Literacy/ English Writing	Brain Food Break (P-4 Only)	Numeracy	Morning break	PE	Lunch	Weeklong project (all other subjects, one subject per week)
Where	Work for each week will be posted to the Compass News Feed or sent on buses each Friday Additionally, work for each week will be stored and available through Microsoft Teams on the ' P-4 Sub School Parents and Students ' team on the ' General ' page, under the ' Files ' tab.							

Students will also be able to complete optional extra activities. These will also be available through Microsoft Teams on the '**P-4 Sub School Parents and Students**' team on the '**General**' page, under the '**Files**' tab.

5-10

When	9.00	9.45	10.30	11.30	12.00	1.00	2.00
What	Literacy/ English Reading	Literacy/ English Writing	Numeracy	Morning break	PE	Lunch	Weeklong project (all other subjects, one subject per week)
Where	Work available on Compass Lesson Plans for specific subjects				Work posted to Reading Time (RT) Compass News Feed		Work posted to Reading Time (RT) Compass News Feed

For subjects other than Literacy, Numeracy and PE, optional activities will be made available to their class. These will be added to the '**Compass Class News Feed**' for the particular subject.

How will class work be given to students? How often?

Work will be provided to families once per week by Friday at the latest.

All work will be posted to Compass (please see table above). A printed copy can be provided upon request.

Hard copies of work for P-4 families and those with limited internet access will be distributed on Friday afternoons by Loddon Transit via the bus stops. Families may arrange to collect hard copies from the college on a Friday afternoon **by appointment** with the college office, or elect to have them posted in the mail.

If your family has limited or no internet access, please notify Steve Leed ASAP.

How will teachers check that students have completed the work?

Students should submit work to their teachers by the end of Friday each week. The expectation is that students will submit what they have done, whether it is completed in full or not. Feedback will then be provided in the week afterwards. The format of this feedback will be different depending on the subject. If no work has been received, staff will contact you. Ultimately, staff are gathering evidence to report on.

- P-4 families are reminded to e-mail a photo of a reading, writing and numeracy work sample to the classroom teacher. The weeklong project should be e-mailed to the specialist teacher (e.g. in Week 5, work will be e-mailed to the German teachers).
- Hard copy work can be sent back on the bus in loose leaf format: no books please.
- Teachers of 5-12 students have advised their classes about how to submit work. If in doubt, please e-mail the teacher.

PE

- PE booklets will be returned to school the end of the remote learning period.
- P-4 students are required to submit the booklet at the end of remote learning.
- 5-10 students are asked to email, message on teams or upload the relevant sections to compass of progress to their teach once a week with a regular update of their progress.

Please make sure all work is clearly labelled with the student name, subject and week number.

Can I send my child to school?

No, not without permission to do so. Children may only be supervised at school if a parent/carer completes the 'Request for on-site learning' form and submits it to the college principal via e-mail to

Steven.Leed@education.vic.gov.au **by 3:30pm on the Thursday prior to the week in which supervision is required.**

The principal will then make contact with the parent/carer on the Friday to approve or deny this request. This process must be followed in order to be considered for on-site supervision. On-site supervision is only available to:

- Children whose parents/carers cannot work from home
- Vulnerable children
- Any child with a disability

We very much understand that remote and flexible learning can be difficult and frustrating at times, however, this is not reason enough to request on-site supervision. The college is happy to support families in a variety of ways over telephone, e-mail and Microsoft Teams if additional support is required at home.

What kind of supervision is available on-site?

Supervision at the college is exactly that... supervision. Please understand that students who are approved for on-site learning will not be taught or instructed at the college: they will be supervised. All students – regardless of whether they are working at home or at school – will be completing the same work. We understand that this can be difficult at home. It can be equally as difficult at school.

College teaching and educational support staff will supervise on-site learning as part of a roster. On any given day there will be adequate supervision provided by the college. However, the staff providing supervision are likely not to be the staff who usually teach your children. Teaching staff who are supervising on-site learning on any given day will not be able to provide the same level of immediate support to their usual students and classes who are working from home on Microsoft Teams.

Will the buses deliver work like last time?

All buses will collect and deliver items as they did last time. Please understand that delivery or collections to and from bus stops and the college need to be clearly communicated in a timely manner. All communication about deliveries and collections should be directed through the college office.

Will we have assemblies like last time?

Each sub-school will take a different approach. All assemblies will occur on separate Microsoft Teams.

P-4	<p>All meetings will occur in the 'P-4 Sub School- Parents and Students team'.</p> <ul style="list-style-type: none">Monday Assembly for all of P-4 at 12:00pm in the 'general' channel.Monday 10-minute briefings to unpack plans for parents each week in year level channels. This is also a chance for parents to ask questions of teachers.<ul style="list-style-type: none">Prep – 9:30amGrade 1 – 9:40amGrade 2 – 9:50amGrade 3 – 10:00amGrade 4 – 10:10amClass meetings for students with Literacy/ Numeracy teachers once per week in year level channels.<ul style="list-style-type: none">Grade 4 – 12:00pm WednesdayGrade 3 – 1:00pm WednesdayGrade 2 – 12:00pm ThursdayGrade 1 – 12:00pm FridayPrep – 1:00pm Friday
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5-8	'Middle Years' Team Monday at 2pm- sub school assembly to discuss the following: <ul style="list-style-type: none">• important information and announcements• explain the weekly project.
9-12	Video calls for specific events: <ul style="list-style-type: none">• Subject selection and VTAC transition pathways on Microsoft Teams or over the phone (student preference)• Year 10 VCE/VCAL/VET info session Monday August 10th at 2:15pm ('SB Y10 2020' Team)• Year 10 & 11 subject selections as per interview times Aug 12th – Aug 20th Microsoft Teams or over the phone (student preference).• Senior School Guest Speakers Aug 20th 10am ('SB Senior Sub-School 2020' Team)• Year 12 VTAC support – Microsoft Teams or over the phone (student preference).

What do students need at home?

Students are advised to take home textbooks, workbooks and pencil cases. Students in 7-12 should also take home their laptops. For advice about Year 5/6 laptops, please see below. Please see further advice from sub-school leaders about this.

Can all Middle Years students take their laptops home?

In short, yes. We recognise that these are exceptional circumstances. Unless parents advise the college that they would like to opt out, all students can take their laptop home. The user agreement each student and parent signed at the beginning of the year outlines safe and acceptable use of laptops.

Will VCE School Assessed Coursework tasks (SACs) be completed from home?

Yes. As was the case in Term 2, SACs will take place remotely where possible. Individual staff members will communicate the conditions to students.

What will happen if technology access is an issue?

In the event of poor internet access or computer trouble, families should notify their teachers ASAP. Where possible, IT support will be provided. In the meantime, students should aim to complete what work they can by using their workbooks and textbooks.

If your family has limited or no internet access, please notify Steve Leed ASAP.

How will the school monitor attendance this time?

As with Term 2, parents may opt to sign a blanket attendance form for the duration of the remote learning period. The form states that, unless the college is otherwise notified, students are completing learning at home. A copy of this form can be found on the college website [Remote Learning page](#).



Can students complete extra work, even if the teacher hasn't set it?

Some of the online resources allow students to work at their own pace (e.g. Reading Eggs or Math Pathways). Students can also make use of the ClickView resource to access age-appropriate and curriculum-aligned videos. Students are also encouraged to keep reading independently.

Please note, these websites may not apply to all classes in the sub-school. If you are unsure of how to access these resources, please contact the person responsible (outlined in the first column).

Website/Resource	Year levels	Contact Person
Compass https://eastlodd12-vic.compass.education/	All	Nick Marlow/ Jackson Clayton
Reading Eggs http://www.readingeggs.com/	P-6	Jackson Clayton
Story-a-thon https://www.storyathon.com/		
Prodigy https://play.prodigygame.com/		
Mathletics https://login.mathletics.com/	P-4	
Math Pathways https://www.eastlodd12.vic.edu.au/?p=45	5-12	Rebecca Johns
Edrolo https://edrolo.com.au/	VCE	Sarah Byrne
ClickView https://www.clickview.com.au/	All have access. P-4 will not be set work from here, however.	Sarah Clare
Edupass (for Microsoft OneNote, Teams and student e-mail) https://www.edustar.vic.edu.au/o365	P-12	Sarah Clare

Links to other resources can be found on the school website in the 'students' menu.

How can we contact staff?

Parents and students can e-mail staff and use the class Teams to post questions. A list of e-mail addresses has been provided on the last page of this document.

Staff phone numbers will not be distributed to the community.

The college office will be manned each day. The college phone number (5436 8300) and college mobile phone number (0429 587 729) can be called.

How do I find out which subjects will run the weeklong project each week?

A schedule for each week can be found on the next page.

Schedule for weekly projects

P-4

Week	5 (10-14 Aug)	6 (17-21 Aug)	7 (24-28 Aug)	8 (31 Aug- 4 Sep)	9 (7- 11 Sep)	10 (14-18 Sep)
Subject	German	Art	Science	Humanities	Performing Arts	Health

5-6

Week	5 (10-14 Aug)	6 (17-21 Aug)	7 (24-28 Aug)	8 (31 Aug- 4 Sep)	9 (7- 11 Sep)	10 (14-18 Sep)
Subject	Humanities	German/Health	5- Tech 5- Textiles 6- Food Tech	Performing Arts	Art	Science

7-8

Week	5 (10-14 Aug)	6 (17-21 Aug)	7 (24-28 Aug)	8 (31 Aug- 4 Sep)	9 (7- 11 Sep)	10 (14-18 Sep)
Subject	Science	7- Textiles 7- Technology 8- Dig Tech	Humanities	Art	German/ Health	7- Performing Arts 8- Food Tech 8- Technology

9-10

Week	5 (10-14 Aug)	6 (17-21 Aug)	7 (24-28 Aug)	8 (31 Aug- 4 Sep)	9 (7- 11 Sep)	10 (14-18 Sep)
Subject	Elective Block C <ul style="list-style-type: none"> • Metalwork • Vis Com 	Elective Block B <ul style="list-style-type: none"> • Food • Sculpture • Woodwork 	Science	Advance/ Health	Humanities	Elective Block A <ul style="list-style-type: none"> • German • Outdoor Ed • 2D Art

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